



State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF HEALTH PROFESSIONS

Board of Nursing

7 Eagle Square Concord, N.H. 03301
Telephone 603-271-2323 · Fax 603-271-2856



**NURSING ASSISTANT EDUCATIONAL PROGRAM LNA
REQUEST FOR SURVEY**

Programs should complete and submit this form via email to board.questions@nh.gov or fax to: 271-6605 or mail to address listed above. Please do not send any additional forms or information unless specifically requested to do so.

Program Name: <i>Genesis HCC Nurse Assistant Training Program</i>	
Program Address: <i>MTN. RIDGE Center 7 Baldwin St. Franklin NH 03235</i>	Date of Report: <i>10-4-2024</i>
Coordinator Name: <i>Melanie Hill RN</i>	Initial Coordinator Approval Date: <i>MAY 2016</i>
Coordinator Telephone: [REDACTED]	Coordinator Fax: <i>N/A</i>
Coordinator E-mail Address: [REDACTED]	Initial Program Approval date: <i>December 2014</i>

All NA Education Programs must comply with the rules and regulations of the New Hampshire Higher Education Commission, the state entity responsible for Career School Review and licensing.

(If you have questions about this process, please contact Dept. of Education at 271-6443.)

Documentation of completion of the NH Higher Education Commission Pre-Application process (or a copy of the program's current NH Higher Education Commission License is on file at the program):

Yes No (N/A)

NUR 704.06

Board Approved Instructor(s): Please list all board approved instructors:

Instructor Name: <i>Linda Mowmy</i>	Date of initial board approval: <i>August 2019</i>
Instructor Name: <i>Susan Hamilton</i>	Date of initial board approval: <i>November 2020</i>
Instructor Name: <i>Susanne Cronin</i>	Date of initial board approval: <i>November 2018</i>
Instructor Name: <i>Priscilla Magnoz</i>	Date of initial board approval: <i>June 2017</i>
Instructor Name: <i>Lynne Betz</i>	Date of initial board approval: <i>May 2019</i>

Genesis Nurse Assistant Training Program approved instructors 2024 cont. NUR 704.06

<u>Instructor Name</u>	<u>Initial Approval</u>
Susan Theodore	February 2019
Melanie Hill	February 2015
Susan Ploss	December 2021



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NUR 704.07(e)

Qualified Resource Persons: The coordinator may appoint qualified persons to participate in the instructional experience (under the direct supervision of the coordinator or instructor). List the name(s) and expertise of all persons who have been appointed in this capacity (for example, in some programs/facilities, the Human Resources Department participates in the curriculum by instructing students about the Federal HIPPA regulations):

Name: N/A	Area of Expertise:
Name:	Area of Expertise:

NUR 704.10 Program Facilities and Resources

Cooperating Agency/Agencies: Programs that do not have the appropriate educational facilities may contract with a cooperating agency/institution for classroom and/or clinical facilities. Please complete the following information for each cooperating agency:

Cooperating Agency/Clinical Facility Name: APPLEWOOD CENTER Date of most recent contract review: Oct. 2024 Confirmation that contract is current: <input checked="" type="radio"/> Yes No	Cooperating Agency/Clinical Facility Name: HACKETT Hill CENTER Date of most recent contract review: Oct 2024 Confirmation that contract is current: <input checked="" type="radio"/> Yes No
Cooperating Agency/Clinical Facility Name: COUNTRY Village Center Date of most recent contract review: Oct 2024 Confirmation that contract is current: <input checked="" type="radio"/> Yes No	Cooperating Agency/Clinical Facility Name: ELMWOOD CENTER Date of most recent contract review: Oct 2024 Confirmation that contract is current: <input checked="" type="radio"/> Yes No

If the program is facility based and there are no cooperating agencies, check here:

Education Programs are required to provide a minimum of 60 hours of clinical learning activities. Each program must either be based within a facility that provides sufficient care-recipients and material resources to meet this requirement or contract with a Cooperating Agency to provide for clinical learning activities.

Genesis HCC: Cooperating Centers 2024 cont. (NUR 704.10 Program Facilities and Resources

<u>Cooperating Agency</u>	<u>Most recent contract review</u>	<u>Confirmed most current</u>
Keene Center	October 2024	Yes
Pheasant Wood Center	October 2024	Yes
Rochester Manor	October 2024	Yes



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Please describe the clinical experiences available to students within the facility or Cooperating Agency:

Students are assigned individuals ranging from complete dependance to oversight/independant. This includes varying levels of cognition including dementia residents. Students are given access to residents files as necessary to perform safe care. Number of residents is increased depending on student ability in order to improve upon time management skills. Students have full access to supplies & equipment.

NUR 704.08 Admission Standards
 Please describe how applicants are evaluated to determine the ability to read, comprehend, write and communicate in English relative to job-related assignments before being admitted to the program:

1. **Number of programs conducted since last board assessment:** 64
2. **Number of candidates tested:** 288
3. **Number of candidates successfully completing the program:** 288
 Candidates are given a pre-test of vocabulary, basic math, essay + comprehension.

NUR 704.09 Curriculum
 Please indicate "yes" or "no" in response to each question:

Any changes in curriculum and/or program objectives since the most recent review have been submitted to and approved by the board:

YES* NO N/A



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***If yes, please describe the changes:**

Prior to direct care with care-recipients, students receive 16 hours of instruction including: orientation to the role, holistic approach to care throughout the lifespan, communication skills, safety and emergency procedures including the Heimlich Maneuver and protection of care-recipients rights, dignity and confidentiality:

YES NO

Students must achieve a grade of 70% or higher on the course examination and a grade of "pass" on skills test:

YES NO

The student to board-approved instructor ratio does not exceed 8:1 in the clinical setting:

YES NO *(does not exceed)*

The instructor has no other work responsibilities while instructing clinical and classroom learning experiences:

YES NO

Students are clearly identified as acting in the student role

YES NO

The program consists of a minimum of 100 hours of instruction and, of this time, 40 hours of theory and 60 hours of clinical instruction are provided:

YES NO

Please complete:



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Actual Number of Hours of Theoretical Instruction provided:	Actual Number of Hours of Clinical Instruction provided:
Please indicate the text(s) used (include book title, author name(s), publisher and copyright date):	
Textbook: Hartman's Nursing Assistant Care, LONG TERM CARE Susan Alvarez Hedman, Jetta Fuzy, Katherine Howard. 5 th ed. Hartman 2022	
Workbook: N/A	

NUR 704.10 Program Facility and Resources: Classroom and Laboratory Facilities
Classroom and laboratory facilities must be adequate to meet the needs of the program, the number of students and the instructional staff. Please describe the physical facilities and educational materials available to students that provide for a clean, safe environment with comfortable temperatures, adequate lighting and audio-visual or simulated equipment necessary for care demonstrations in the:
Classroom: A clean environment with adequate seating to accommodate all students + instructor. Access to eraser board, computer(s), video's with minimal distractions
Laboratory: Setup as a resident unit to include bed, overbed table, w/c, as well as all smaller/portable demo equipment. (linens, basins, dentures) Access to lrg. equipment: whirlpools, lifts available
Competency Testing Company Name: Excel Testing
Tester Name: varies with @ class / Region (assigned proctor by Excel)

Records

Please indicate "yes" or "no" in response to each question:

Records include, at a minimum, student name, address, date of birth, telephone number, date of program completion, dates of initiation and termination of program, contracts, tests, grades and course documents.

YES NO

Security of student records is maintained

YES NO



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NUR 704.05 Coordinator Responsibilities

The Program Coordinator conducts and is responsible for program evaluation and maintenance of course documents including documentation of course completion and issuance of a certificate of completion to students.

YES NO

The Program Coordinator submits to the board names and contact information for persons successfully completing the nursing assistant program within 30 days of program completion.

YES NO

Nur 704.09 Curriculum Evaluation

Please describe how the program coordinator evaluates the following:

Instructional Methods: Random site VISITS as well as remote (google meet) observations of classes. to observe technique, level of student engagement

Student Progress: Skills checklist, test scores, instructor evaluation of students.

Effectiveness of Instructors: Student evaluations, center observations, Coordinator observations

Suitability of Cooperating Agencies: Results of recent surveys, observations by instructor & Coordinator. Instructor assessment of adequate resident availability, space to meet the needs of the students

Appropriateness of Course Content: REVIEW of NH BON Rules + Regulations. Evaluation of text to ensure delivery of most up to date material & procedure.

Graduate Performance on Tests: Must maintain minimum score allowed. Assessed by instructor plan in place to assist candidates that are struggling with plan of correction toward student success

Program Coordinator Comments:



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*My continued gratitude to the Board for any + all
asistance they have provided over the years and for being
such a valuable resource*

Board of Nursing Comments:

Board of Nursing Signature:

Date: